

**Standing Rules**  
**Residency and Fellowship Special Interest Group**  
**Academy of Geriatric Physical Therapy**

**Article I: Name and Purpose**

A. The name of the special interest group shall be the Residency and Fellowship Special Interest Group of the Academy of Geriatric Physical Therapy. In these Standing Rules it will be referred to as the R/FSIG.

B. The purpose of the R/FSIG shall be to serve as a forum and preferred channel for information, resources, and professional networking related to residency/fellowship education and training in the area of geriatric physical therapy. The R/FSIG will foster the creation of collaborative relationships which will advance knowledge and skills in the practice of geriatric physical therapy through the growth and development of accredited postprofessional residency and fellowship educational programs.

**Article II: Objectives**

A. Promote the development and expansion of accredited residency and fellowship programs in geriatric physical therapy in the United States.

B. Develop and distribute collaborative resources for geriatric residency and fellowship didactic and clinical curricula.

C. Provide a forum for discussion for residency and fellowship program faculty related to:

- a) Accreditation standards and criteria
- b) Faculty development and training
- c) Curricular development and planning
- d) Overall program management
- e) Collaboration between and among existing and developing programs

D. Provide a forum for current or former residents and fellows to present evidence-based work produced while enrolled in a residency or fellowship program.

E. Encourage members to conduct and/or participate in research related to residency/fellowship postprofessional education in general and geriatrics specifically.

F. Provide an avenue for interaction with other recognized specialty areas within physical therapy and with other health care professionals who have an interest in accredited postprofessional residency and fellowship education.

**Article III: Membership**

A. Only physical therapist members in good standing of the Academy of Geriatric Physical Therapy are eligible to be R/FSIG members. Any American Physical Therapy Association (APTA) member may attend meetings.

**Article IV: Organization**

A. Officers: The R/FSIG will elect the following officers, each serving a 3 year term, effective the Monday after the Combined Sections Meeting (CSM) of the APTA.

## B. Duties

### 1. Chair

- a. Facilitates all meetings of the R/FSIG.
- b. Attends AGPT membership meetings at CSM and APTA Annual Conference or sends designee.
- c. Represents R/FSIG at AGPT Board meetings regarding R/FSIG activities as required by the AGPT Board or Executive Committee.
- d. Provides written reports to the AGPT Board liaison to the R/FSIG prior to CSM and APTA Annual Conference for inclusion in the report to the AGPT Board.
- e. Submits information relative to R/FSIG functions to the R/FSIG newsletter or GeriNotes.
- f. Appoints R/FSIG task forces and committees, except the Nominating Committee.
- g. Serves as a liaison to other sections and organizations with approval of the AGPT Board or Executive Committee.

### 2. Vice-Chair

- a. Serves as R/FSIG Chair in the absence of the Chair.
- b. Serves as liaison to the AGPT Program Chair to coordinate R/FSIG programming at CSM and Annual Conference.
- c. Reviews the R/FSIG Standing Rules biannually for consistency with the AGPT and the APTA, and recommends appropriate revisions.
- d. With the R/FSIG Chair, or designee, prepares the R/FSIG newsletter.
- e. Other duties as assigned by the Chair.

### 3. Secretary

- a. Records and distributes minutes of all R/FSIG officer and membership meetings. Minutes will be distributed to members, officers, the AGPT Board and Executive Director as appropriate. Minutes are submitted within 45 days of the meeting.
- b. Maintains all written records of the R/FSIG.
- c. Maintains the R/FSIG membership record.
- d. Completes routine official correspondence of the R/FSIG including notification of meetings, elections results, etc.
- e. Other duties as assigned by the Chair.

### 4. Nominating Committee members (2 to be elected)

- a. The senior member of the committee will serve as Chair.
- b. Identify and slate candidates for the R/FSIG officers.
- c. Distribute ballots and candidate information.
- d. Count ballots and convey results to the Secretary for distribution.

## C. Election

1. Elections will be held once a year (electronically) and results announced during the R/FSIG business meeting at CSM. Election of officers will be staggered as follows:

- In 2015 the following offices will be filled:
  - Election of Chair for a 1 year term (2015-2016)
  - Election of Secretary and one (1) Nominating Committee Member for a 2 year term (2015-2017)

- Election of a Vice-Chair and one (1) Nominating Committee Member for a 3 year term (2015-2018)
- In 2016, a Chair will be elected for a three year term and all subsequent elections for this office will be for 3 year terms.
- In 2017, a Secretary and one (1) Nominating Committee Member will be elected for a three year term and all subsequent elections for these offices will be for three year terms.
- In 2018, a Vice-Chair and one (1) Nominating Committee Member will be elected for a three year term and all subsequent elections for these offices will be for three year terms.

2. Ballot and candidate information will be distributed by email, mail (with or separate from AGPT ballots), or in the SIG newsletter.

3. Newly elected officers shall assume office effective the Monday after the CSM in which their election to office is announced.

#### **Article V: Committees/Task Forces**

A. All committees and task forces of the R/FSIG, other than the Nominating Committee, shall be approved by the Chair with approval of the AGPT Board or Executive Committee.

B. Committee members will be selected by the Committee Chair with approval of the R/FSIG Chair.

#### **Article VI: Meetings**

A. The R/FSIG will conduct or assure representation at the following meetings:

1. The SIG Chair meeting at CSM
2. The R/FSIG meeting at CSM
3. The R/FSIG meeting at APTA Annual Conference (if scheduled)
4. The AGPT Board meeting at CSM or APTA Annual Conference as requested. The SIG Chair (or designee) must attend one (1) AGPT Board meeting at CSM annually
5. The AGPT member meeting at CSM and APTA Annual Conference (if scheduled)

B. The R/FSIG will hold at least one member meeting per year at which business is conducted.

#### **Article VII: Authority**

A. The R/FSIG Standing Rules must be consistent with the AGPT and APTA Bylaws

B. These R/FSIG Standing Rules may be changed, subject to the approval of the Board or Executive Committee of the AGPT, by a two-third's vote of the R/FSIG members at a regularly scheduled member meeting provided that the members have been notified of the proposed changes in writing 60 days before the vote.

C. Where these Standing Rules are silent, the AGPT and APTA bylaws prevail.